

Additional Service Fee Tariff



Exceptional fees

In addition to the Fees outlined in your Offer Letter or Invoice Finance Agreement we may charge you other Fees relating to your use of your facility. The following is a list of these fees.

Description	Cost
Breach of General/Standard Conditions	2% of the value of the breach
Breach of Special Conditions	£350 per incident
Cancellation of an Audit visit less than 48 hours	£550
Variation to the terms of your Invoice Finance Agreement	£350 per variation of each term

Additional Service fees

We offer our Clients a range of Additional Services to support their business needs. These can be requested by contacting your Relationship Team as and when you need them, and you are only charged for these if you use them.

Payment Services

Service	Description	Cost
Same Day Domestic	Request a payment to be sent to a UK domiciled bank to arrive on the same day as the request	£35 per request
International Currency	Request a payment to be sent in a non-UK currency to arrive on the same day. Request to be made before 14:45.	£60 per request
Supplier Payment Arrangement Fee for Trade Services	Request a payment to be sent directly to your supplier	£65 per request
Letter of Credit for Trade Services	Request a Letter of Credit be raised and sent to your supplier at your request.	£335 per request (non-refundable)
Amend a Letter of Credit for Trade Services	Request to amend a Letter of Credit already raised at your request.	£85 per amendment
Same Day Priority Processing	Processing of your schedules and/or cash collections earlier than the standard service level agreement. Request to be made before 12:00.	2.5% of the payment value. Minimum of £250.

Funding Services

Service	Description	Cost
Overpayment	Request a payment advance in excess of available funds.	2% of the excess availability per week with a minimum of £250
Funding Limit Increase	Request a temporary or permanent increase of your funding limit	2% of the increase

Debtor Services

Service	Description	Cost
Debtor Credit Check	Undertake a credit check on your debtor(s) at your request	£15 per debtor
Standard Solicitor Letter	Creating and sending a solicitor letter to your debtor(s) before	£35 per letter
Statutory Demand Letter	Creating and sending a statutory demand letter to your debtor(s) at your request.	£250 per letter
Debtor Litigation Support	Employing external legal resources on your behalf with respect to undertaking litigation activities against your debtor(s)	At cost + 15% admin fee