

MODERN SLAVERY AND HUMAN TRAFFICKING STATEMENT 2022



Our statement

Bibby Financial Services ('BFS') is a leading financial services partner to SMEs around the world.

As a family-owned business, our values are at the heart of what we do. We are committed to conducting business in a responsible and ethical way and support the total eradication of all forms of modern slavery and human trafficking.

In 2022 we had no reported incidents relating to modern slavery or human trafficking.

We continue to raise awareness of the risks of modern slavery and enhance protections against this form of financial crime.

Scope

This statement is for Bibby Financial Services Limited, which includes its subsidiaries Bibby FS (Holdings) Limited, Bibby Financial Services (UK) Limited, Bibby Financial Services (Europe) Limited and Bibby Invoice Finance UK Limited.

This statement is for the financial year ended 31 December 2022.

Company structure

A values-driven business committed to supporting our clients and our colleagues, we have 8,500 business clients around the world and employ around 1,000 people in 27 offices across Europe and Asia. We operate in Czech Republic, France, Germany, the Netherlands, Poland, the Republic of Ireland, Singapore, Slovakia and the United Kingdom.

BFS is a subsidiary of the Bibby Line Group ('BLG'). BLG was founded in Liverpool in 1807, and is one of the UK's oldest family owned businesses.

BFS provides a range of financial services including:

- **Invoice Finance** - BFS's Invoice Finance division principally supports SMEs through the provision of Factoring and Invoice Discounting solutions. In addition to core invoice financing products, it provides specialist financing for SMEs in the construction and recruitment sectors, and those trading internationally through dedicated Trade and Export Finance teams.
- **Asset Finance** - Supporting more than 3,000 SME customers, BFS's Asset Finance business provides leasing, hire purchase and refinance solutions for a range of hard

and soft assets, including commercial vehicles, construction plant, machinery and IT hardware and software.

- **Foreign Exchange** - Bibby Foreign Exchange specialises in supporting SMEs trading internationally through the provision of spot conversions for the immediate purchase or sale of currency, or forward contracts to minimise the risk of exchange rate fluctuation.

A leading member of trade association, UK Finance, BFS operates in accordance with the Invoice Finance and Asset Based Lending Standards Framework, including the Code of Conduct and independent complaints process. In addition, we are members of the Finance and Leasing Association.

Our family values

Our values and company policies promote ethical business practices, positive community contribution, and industry collaboration, ensuring we undertake business in an ethical and responsible manner.

Our strategic implementation is guided by Project Compass, a BLG-wide initiative and commitment to be a sustainable and resilient business, supporting us to better deliver for all stakeholders by focusing efforts on four areas: People, Customer, Community and Environment.

Compass is underpinned by our values which are to:

- **Work Together** – we understand the common long-term goals across our businesses, customers, suppliers and people and work towards them as a team
- **Be Better** – we challenge ourselves to be the best, finding new ways to improve everything we do today
- **Be Innovative** – we do everything possible to look ahead, to anticipate customer needs and deliver innovative solutions
- **Do The Right Thing** – we provide a quality and safe service, acting responsibly for our people, customers and the communities in which we work
- **Trust Each Other** – we trust and empower our people to deliver the right outcomes for our customers and our business.

We have zero tolerance of slavery, servitude and forced or compulsory labour and human trafficking. We support the total eradication of all forms of modern slavery and human trafficking. We pay the real living wage, at least, to all eligible colleagues and comply with country laws governing labour standards wherever we do business.

We require the same high standards from our clients, suppliers, contractors and other business partners. We will terminate all agreements and relationships with any company known to be involved in modern slavery or human trafficking.

Policies and governance

We have robust and appropriate measures in place to ensure we undertake business in a responsible and ethical manner. This includes key policies which provide systems, governance and controls:

- Corporate Ethics
- Anti-Money Laundering
- Health and Safety
- Corporate Social Responsibility
- Whistleblowing
- Procurement

All policies are reviewed at least annually or sooner if required by legislation.

Supply chains

We understand our responsibility is greater than our own activities. We have a duty to ensure colleagues, clients, business partners and suppliers adhere to the same high standards.

We ask all suppliers to comply with national and local, relevant law and regulations.

Services we outsource include facilities management, maintenance and cleaning, recycling, office equipment and supplies, utilities, marketing and communications, IT software and hardware, recruitment, temporary staffing, management consultancy, and training.

Suppliers are procured and appropriately authorised in line with our Procurement Policy and New Supplier Onboarding framework, with strategic oversight by our Procurement function.

Our Procurement Policy and Request for Information/Request For Proposal documentation include our Modern Slavery Act Statement and request suppliers include their approach to modern slavery and human trafficking mitigation as part of any response. This was introduced alongside further due diligence measures at a functional level, with oversight by our Procurement Team at the market review stage.

In 2022 our Procurement function improved our visibility by compiling Modern Slavery Statements of our top twenty UK suppliers as outlined in our 2021 statement.

We will not work with any organisation that has been or is found to be knowingly involved in modern slavery. We reserve the right to audit our suppliers and will fully investigate where concerns are raised. This is a key part of our focus in 2023.

Measurement and reporting

We continue to monitor and report progress using key indicators to evaluate the effectiveness of our Corporate Ethics and Corporate Social Responsibility programmes. The metrics we report include:

- Incidents reported, reviewed by our Operational Risk Committee;
- Completion rates of mandatory employee compliance training, including Corporate Ethics and Anti-Money Laundering;
- The number of whistleblowing incidents reported.

In 2022 there were no modern slavery related risk incidents reported to our Operational Risk Committee.

Furthermore, there were no whistleblowing incidents logged or reported relating to modern slavery.

Communication and training

Colleagues are encouraged to raise any concerns that they may have to managers through ongoing communications and mandatory e-learning training.

Our Whistleblowing Policy and process include an externally hosted whistleblowing hotline, where colleagues can raise concerns. In addition, we have an operational risk and incident reporting tool available to all colleagues globally.

In line with the measurement and reporting indicators we have in place, UK completion rates for training in 2022 are as follows:

- 100% completion for corporate ethics e-learning training
- 100% completion for Modern Slavery compliance module

Both were assigned to and completed by 506 colleagues.

In addition to mandatory training for UK colleagues, we take seriously our commitment to supporting the total eradication of modern slavery across all markets in which we operate.

BFS colleagues around the world complete training relating to modern slavery as part of our wider corporate ethics and modern slavery awareness training.

The global completion rate for such training was also 100% in 2022.

Furthermore, we provide ongoing training and support for our Anti-Money Laundering Compliance Officers and Risk Managers as part of our ongoing Financial Crime Compliance and Anti-Money Laundering training programmes.

We also provide mandatory eLearning for all colleagues on Anti-Money Laundering, Anti-Bribery and Corruption, Whistleblowing, Health & Safety, Data Protection and Information Security.

In 2023, we will add Financial Crime training for all colleagues.

Next steps


We remain alert to the risk of modern slavery in our supply chains and are committed to enhancing the protections in place.

We continue to rigorously review, monitor and update our companywide policies and procurement procedures to ensure we live up to our values and contribute positively to the communities in which we operate.

In 2023, our focus lies in greater visibility of Modern Slavery Act processes and procedures among our Non-UK suppliers in addition to enhancing our Financial Crime training among all colleagues.

We will continue to provide the necessary resources to ensure our company policies and procedures are up to date, relevant and understood.

This statement is approved by the BFS Board.



**Ian Ramsden, Chief Risk Officer and Director
Bibby Financial Services Limited**

21 June 2023